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VERIFICATION PLAN – ROUND PC-2015-03

Personal Computers and Displays
August 2015

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a Verification Round of Investigations to be performed in accordance with EPEAT procedure QP-100, this Verification Plan, and other governing documents.

II. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

Verification Round PC-2015-03 will focus on Level 2 and Level 3 investigations, and involve laboratory evaluation of tablets/slates registered in the United States.

In Level 2 investigations, the Product Registration Entity buys or borrows a product without the Manufacturer's knowledge or involvement, and has the product disassembled and inspected to assess conformance with one or more criteria. In Level 3 investigations, the Product Registration Entity obtains a product without the Manufacturer's knowledge or involvement, and has the product analytically tested to assess conformance with one or more criteria.

Investigations are planned for the following criteria:

		Level 2	Level 3
4.1.8.1	Optional – Large parts free of PVC	X	X
4.3.1.3	Required – Easy disassembly of external enclosures	X	
4.3.1.5	Required – Identification and removal of components containing hazardous materials	X	
4.3.1.7	Optional – Molded/glued in metal eliminated or removable	X	
4.3.2.2	Optional – Marking of plastics	X	X
4.8.2.1	Required – Separable packing materials	X	
4.8.2.2	Optional – Packaging 90% recyclable and plastics labeled	X	

Prior to the beginning of this Round, EPEAT staff will examine the number of tablets/slates in the EPEAT Registry and the number of products that declared the optional criteria. Seventy-seven investigations are planned, and will be chosen as follows:

- All tablets/slates registered in the United States will be considered for inclusion in Round PC-2015-03, with one exception. Products that have been investigated in the last six months for the target criteria will be excluded from selection.

- After this initial filtering, EPEAT staff will review the Registry to determine which products are claiming at least three of the four targeted optional criteria listed above.
- All Manufacturers and tablets/slates registered in the United States will have one product investigated in this Round, and only one product will be chosen per Manufacturer.

The Verification Round will proceed in accordance with the current procedures, as outlined below.

1. EPEAT will take a "snapshot" of the Registry. Products will be selected as per this document.
2. EPEAT will publish the Verification Round Plan on epeat.net.
3. EPEAT will instruct Product Registration Entities (if applicable – see Section IV) to proceed with product purchase and the Level 2/3 investigations.
4. After obtaining the products, the Product Registration Entities will notify their subject Manufacturers that their products are being investigated.
5. Product Registration Entities will review all Investigation Reports to ensure they are clear, complete and the evidence supports the recommendation, and will forward the Reports and supporting evidence to EPEAT. At the same time, Product Registration Entities will forward the Reports (without the final Product Verification Committee's decision) to the subject Manufacturers.
6. The Product Verification Committee will review the reports and make a decision regarding conformity. The products and Manufacturers will not be disclosed to the Product Verification Committee, as the Committee must be blind to the specific product and Manufacturer for which they are making conformity decisions.
7. Product Registration Entities will inform the subject Manufacturers of the Product Verification Committee's conformity decision. For decisions of Non-Conformance, Manufacturers are required to take corrective action within 14 calendar days to restore the accuracy of the EPEAT Registry.
8. EPEAT will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Manufacturers, as well as the action taken to restore accuracy of the Registry.

III. PRODUCT VERIFICATION COMMITTEE

The following individuals are the members of the Product Verification Committee:

- Libby Chaplin, CEO, Arcadian Solutions
- Patty Dillon, Dillon Environmental Associates
- Jack Geibig, President, Ecoform
- Robert Pfahl, Pfahl Consulting L.L.C.
- Annette Roesler, Ph.D., Independent Professional Chemist

IV. PRODUCT REGISTRATION ENTITIES AND QUALIFIED VERIFIERS

All investigations will be conducted through Product Registration Entities engaging qualified testing laboratories. The following Product Registration Entities may conduct investigations for this Round:

- EPEAT PRE
- UL Environment PRE

V. VERIFICATION ROUND PLAN APPROVAL

The Product Verification Committee approved this Verification Round Plan by discussion and e-mail on August 7, 2015.

VI. SUMMARY OF PC-2015-03 PLANNED INVESTIGATIONS

Criterion	Verification Selection and Process	# Planned Investigations
4.1.8.1	• Level 2 and Level 3 investigations. • Only products declaring 4.1.8.1 will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.3.1.3	• Level 2 investigations only. • All products will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.3.1.5	• Level 2 investigations only. • All products will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.3.1.7	• Level 2 investigations only. • Only products declaring 4.3.1.7 will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.3.2.2	• Level 2 and Level 3 investigations. • Only products declaring 4.3.2.2 will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.8.2.1	• Level 2 investigations only. • All products will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
4.8.2.2	• Level 2 investigations only. • Only products declaring 4.8.2.2 will be included in the selection process. • Exclusions: Products investigated for this criterion within the last six months.	**11**
	Total	**77**