



VERIFICATION PLAN: PERSONAL COMPUTERS AND DISPLAYS – ROUND PC-2013-02 April 2013

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a round of verification investigations to be performed in accordance with EPEAT process document QP-02, rev. 1, this verification plan, and other governing documents.

II. APPLICABLE STANDARDS

IEEE 1680.1™-2009

III. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

In the past, there have been questions from stakeholders and Subscribers on the annual corporate declaration criterion 4.6.1.2 (Optional – Auditing of recycling vendors) from 1680.1. This led to a series of Interpretations (#1-11) and Clarifications (#1-6 and #19) approved by the IEEE Interpretations Group¹ and Product Verification Committee, respectively. In light of these Interpretations and Clarifications, Verification Round PC-2013-02 for personal computers and displays will focus on product take-back and investigate criterion 4.6.1.2 Optional – Auditing of recycling vendors.

Prior to the beginning of this Round, EPEAT staff examined the number of Subscribers that declared this criterion, the number of countries that each Subscriber declared the criterion, and the number of 2012 Verification Round investigations and recent desk reviews examining this criterion. Up to 49 Level 1 investigations are planned for this Round, and will be chosen as follows:

- All Subscribers declaring criterion 4.6.1.2 will initially be considered for inclusion in this Round. Those Subscriber country-specific declarations that have had a successful desk review performed within the last three months will be excluded from this Round.
- After the initial filtering process, Subscriber country-specific declarations will be chosen randomly, for a total of up to 49 investigations. No more than two investigations will be performed for each Subscriber (i.e. no more than two countries will be chosen for each Subscriber).

Per the current procedures, once the Product Verification Committee has approved the Round Plan, the Verification Round will proceed as follows:

1. A snapshot will be taken of the Registry. The registration status of the planned products will be confirmed. Products will be selected as per this Verification Round Plan.
2. The Verification Round Plan will be published on epeat.net.

¹ The Institute for Electrical and Electronic Engineers (IEEE) discontinued the practice of interpreting its standards.

3. EPEAT Staff will instruct Qualified Verifiers and PREs (if applicable – see Section V) to proceed with the investigations.
4. EPEAT Staff will notify the subject Subscribers that their products are being investigated.
5. As per the Subscriber’s Agreement, for Level 1 investigations Subscribers will have 30 days to provide required documentation supporting their declarations, and EPEAT will strictly adhere to this schedule.
6. The Qualified Verifiers (and, if applicable PREs) will provide reports to EPEAT Staff. For each assigned investigation, the Qualified Verifier or PRE will complete an Investigation Report recommending Conformance or Non-Conformance.
7. The Product Verification Committee will review the reports and determine conformity.
8. The subject Subscribers will be informed of the decision. For decisions of Non-Conformance the Subscribers are required to take corrective action within 14 calendar days to restore the accuracy of the registry.
9. EPEAT will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Subscribers as well as the action taken to restore the accuracy of the Registry.

IV. PRODUCT VERIFICATION COMMITTEE

The following individuals are the members of the Product Verification Committee:

- Jim Arnold, Technical and Program Management Consultant, Rissa Studios
- Libby Chaplin, CEO, Arcadian Solutions
- Patty Dillon, Dillon Environmental Associates
- Jack Geibig, President, Ecoform
- Annette Roesler, Ph.D., Independent Professional Chemist

V. SATELLITE PRES AND QUALIFIED VERIFIERS

At the time of preparation of this Verification Round Plan, no IEEE 1680.1 products were registered through Satellite Product Registration Entities (PREs). Once products have been registered through a satellite PRE, we will strive to include the PRE, as is practical, in the verification investigations for these products. Therefore, for this Verification Round, Qualified Verifiers working for the EPEAT PRE will conduct the investigations. The following Qualified Verifier(s) are expected to assist in this plan’s investigations:

- Patricia Atherton
- Kelley Keogh
- Serena Mau
- Carson Maxted
- Darrell Sommerlatt
- Dawn Van Seggen
- Paul Wang

VI. VERIFICATION ROUND PLAN APPROVAL

Round Plan approved by PVC by e-mail on April 26, 2013.

VII. PERSONAL COMPUTERS AND DISPLAYS VERIFICATION ROUND PC-2013-02 INVESTIGATIONS

	Criterion		Verification Selection and Process	# Planned Investigations
1	4.6.1.2	Optional – Auditing of recycling vendors	<ul style="list-style-type: none"> • Level 1 investigations only. • Randomly choose Subscriber country-specific declarations, with no more than two investigations performed for each Subscriber (i.e. no more than two countries will be chosen for each Subscriber). Excluded will be: <ul style="list-style-type: none"> ○ Any Subscriber country-specific declarations that have had a successful desk review performed in the last three months; and ○ Any Subscriber country-specific declarations that have been found in Conformance in a 2012 Verification Round. 	Up to 49
			Total	Up to 49