



VERIFICATION PLAN – ROUND 2012-01 January 2012

Product Verification Committee

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This plan describes the verification process to be used in the first EPEAT Verification Round for 2012, including the criteria that will be included in the selection, the number of products to be verified, and the method of verification.

The products and subscribers to be verified are not specifically identified. The intent is for the PVC to be blind to the specific product and subscriber about which they are making decisions. This information will be known by the staff and the Qualified Verifier, but will not be provided to the PVC until after completion of the conformance/non-conformance findings of the Round. However, when subscribers present specific information to the PVC regarding a decision, the subscriber and product will be revealed to the PVC in order to resolve any issues.

II. PRODUCT VERIFICATION COMMITTEE

Following are the members of the PVC:

Patty Dillon, Dillon Environmental Associates

Jack Geibig, President, Ecoform

Jim Arnold, Technical and Program Management Consultant, Rissa Studios

III. QUALIFIED VERIFIERS

Following are the members of the Qualified Verifier (QV) team:

Patricia Atherton
Consultant

Stephen Greene, Principal
Howland Greene Consulting

Kelley Keogh
Sin Fronteras Consulting

Carson Maxted
Consultant

Dresden Skees-Gregory
Sustainable Environmental Services

Dawn Van Seggen
Consultant

IV. CHARACTERISTICS OF ROUND 2012-01

Round 2012-01 will investigate criteria where Non-Conformances or other questions were found during Verification Rounds 2011-05 and 2011-06. 45 investigations will be performed for the 8 criteria listed below. All active Subscribers will be verified for one criterion in this Verification Round, with the exception of the four Subscribers still involved in Verification Round 2011-05. Only products declaring to the selected criteria will be chosen for investigation. The criteria to be investigated during this Verification Round are as follows:

1. 4.3.1.8 – Required – Minimum 65% reusable / recyclable.

2. 4.4.3.1 – Optional – Availability of replacement parts.
3. 4.5.1.1 – Required – ENERGY STAR.
4. 4.7.1.1 – Required – Demonstration of corporate environmental policy consistent with ISO 14001.
5. 4.7.3.1 – Required – Corporate report consistent with Performance Track or GRI.
6. 4.7.3.2 – Optional – Corporate report based on GRI.
7. 4.8.1.1 – Required – Reduction/elimination of intentionally added toxics in packaging.
8. 4.8.5.1 – Optional – Declaration of reusable packaging.

This Round is conducted under the revised IEEE 1680 and 1680.1 standard including the international registry representing 41 countries. This Verification Round is planned to only include Level 1 investigations. EPEAT staff will strictly adhere to the verification scheduled in the Subscriber’s Agreement which states subscribers will have 30 days to deliver the required verification documentation.

V. SELECTION OF PRODUCTS AND CRITERIA FOR VERIFICATION

Round 2012-01 will include active Subscribers, except the four Subscribers still involved in Verification Round 2011-05. For each criterion, starting with the selected Optional criteria, 5 to 6 products will be selected for verification using a random number generator, for a total of 44 investigations. Each Subscriber will be selected for only 1 investigation. In addition, one particular Subscriber will be verified to a specific criterion due to a suspicion that they may not meet the requirement.

The following steps will be taken to undertake this Verification Round.

1. A snapshot will be taken of the Registry prior to the start of the Verification Round.
2. This Verification Round Plan specifies that the above criteria will be verified via Level 1 investigations.
3. This Verification Round will begin directly after the snapshot of the Registry is taken. At that time, the product(s) for the investigations will be selected by EPEAT staff and Qualified Verifiers will immediately begin the investigations.

Possible Out-of-Sequence Selections

In the event of special circumstances, the PVC may, at its prerogative, decide to schedule an additional investigation(s) at any time, including while this Verification Round is in progress. If the PVC determines that such investigation should be included as a part of this Verification Round, this Verification Round Plan will be amended and reissued without disrupting the timing of the other verification investigations.

VI. INVESTIGATION ASSIGNMENTS

The following Qualified Verifiers will investigate the criteria:

Patricia Atherton
Consultant

Kelley Keogh
Sin Fronteras Consulting

Carson Maxted
Consultant

Dresden Skees-Gregory
Sustainable Environmental Services

Dawn Van Seggen
Consultant

VII. ROUND 2012-01 INVESTIGATIONS

	Criterion		Verification Selection and Process	Number of Investigations
1	4.3.1.8	Required – Minimum 65% reusable / recyclable.	6 products which declare this criterion will be chosen randomly.	6
2	4.4.3.1	Optional – Availability of replacement parts.	6 products which declare this criterion will be chosen randomly.	6
3	4.5.1.1	Required – ENERGY STAR.	6 products which declare this criterion will be chosen randomly.	6
4	4.7.1.1	Required – Demonstration of corporate environmental policy consistent with ISO 14001.	5 products which declare this criterion will be chosen randomly.	5
5	4.7.3.1	Required – Corporate report consistent with Performance Track or GRI.	5 products which declare this criterion will be chosen randomly.	5
6	4.7.3.2	Optional – Corporate report based on GRI.	5 products which declare this criterion will be chosen randomly.	5
7	4.8.1.1	Required – Reduction/elimination of intentionally added toxics in packaging.	6 products which declare this criterion will be chosen randomly.	6
8	4.8.5.1	Optional – Declaration of reusable packaging	6 products which declare this criterion will be chosen randomly.	6
			Total	45