



VERIFICATION PLAN – ROUND 2010-3 June 2010

Product Verification Committee

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This Plan describes the verification process to be used in the third EPEAT Verification Round for 2010, including the criteria that will be verified, the number of products to be verified for each criterion, and the method of verification for each.

The products and subscribers to be verified are not specifically identified. The intention is for the PVC to be blind to the specific product and subscriber about which they are making decisions. This information will be known by the staff and the Qualified Verifier, but will not be provided to the PVC until after completion of the initial conformance/non-conformance findings of the Round. However, when subscribers present specific information to the PVC regarding a decision, the subscriber and product will be revealed to the PVC in order to resolve any issues.

II. PRODUCT VERIFICATION COMMITTEE

Following are the members of the PVC:

Patty Dillon, Dillon Environmental Associates

Jack Geibig, Director, Center for Clean Products, University of Tennessee

Jim Arnold, Retired from Motorola Labs

III. QUALIFIED VERIFIERS

Following are the members of the Qualified Verifier (QV) team:

Patricia Atherton
Consultant

Pamela Brody-Heine
EcoStewardship Strategies

Stephen Greene, Principal
Howland Greene Consulting

Kim Holmes
4R Sustainability

Kelley Keogh
Sin Fronteras Consulting

Carson Maxted
Consultant

Dresden Skees-Gregory
Sustainable Environmental Services

Dawn Van Seggen
Consultant

IV. CHARACTERISTICS OF ROUND 2010-3

Round 2010-3 will specifically investigate the end-of-life take-back services that subscribers are required to provide under criterion 4.6.1.1. Since this is a required corporate criterion, a single investigation for each of the 46 subscribers on the Registry will be conducted.

This Round is conducted under the revised IEEE 1680.1 standard including the new international registry representing 41 countries. The service provision will be investigated in a randomly selected country for each subscriber, from among the countries which that subscriber had products declared into. All aspects of the requirements of 4.6.1.1 will be investigated using level one investigations.

V. SELECTION OF PRODUCTS AND CRITERIA FOR VERIFICATION

Round 2010-3 will investigate one criterion declaration – 4.6.1.1 – from each of the subscribers. Conformance with the criterion will be investigated in an individual country, selected from those in which the subscriber declares products. Investigations may be limited to a subset of the countries in the international registry to simplify the verification process.

1. A snapshot will be taken of the Registry during the month of April 2010 prior to the start of the Verification Round.
2. This Verification Round Plan lists the single criterion that will be verified and the method of verification that will be used.
3. This Round will begin at the end of May 2010. At that time, the country for investigation for each subscriber will be selected by staff and Qualified Verifiers will immediately begin the investigation.

Possible Out-of-Sequence Selections

In the event of special circumstances, the PVC may, at its prerogative, decide to schedule an additional investigation(s) at any time, including while Round 2010-3 is in progress. If the PVC determines that such investigation should be included as a part of Round 2010-3, this Verification Round 2010-3 Plan will be amended and reissued without disrupting the timing of the other verification investigations.

VI. INVESTIGATION ASSIGNMENTS

The following Qualified Verifiers will investigate the criterion:

- Kelley Keogh
- Kim Holmes
- Carson Maxted

VII. ROUND 2010-3 INVESTIGATIONS

Criterion		Verification Selection and Process	Number of Investigations
4.6.1.1	Required—Provision of product take-back service	Verification requirements per IEEE 1680.1: <ul style="list-style-type: none"> • Declaration from manufacturer • Documentation of take-back service • Documentation of notification of user of take-back service • Documentation of service certification to the U.S. EPA’s <i>Plug-In to eCycling: Guidelines for Materials Management</i>. • Documentation that demonstrates the service is offered at a competitive price 	46
Total number of investigations			46