



EPEAT, Inc.

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VERIFICATION PLAN – ROUND 2011-03 May 2011

Product Verification Committee

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This plan describes the verification process to be used in the third EPEAT Verification Round for 2011, including the criteria that will be verified, the number of products to be verified for each criterion, and the method of verification for each.

The products and subscribers to be verified are not specifically identified. The intent is for the PVC to be blind to the specific product and subscriber about which they are making decisions. This information will be known by the staff and the Qualified Verifier, but will not be provided to the PVC until after completion of the conformance/non-conformance findings of the Round. However, when subscribers present specific information to the PVC regarding a decision, the subscriber and product will be revealed to the PVC in order to resolve any issues.

II. PRODUCT VERIFICATION COMMITTEE

Following are the members of the PVC:

Patty Dillon, Dillon Environmental Associates

Jack Geibig, Director, Center for Clean Products, University of Tennessee

Jim Arnold, Technical and Program Management Consultant, Rissa Studios

III. QUALIFIED VERIFIERS

Following are the members of the Qualified Verifier (QV) team:

Patricia Atherton
Consultant

Pamela Brody-Heine
EcoStewardship Strategies

Stephen Greene, Principal
Howland Greene Consulting

Kim Holmes
4R Sustainability

Kelley Keogh
Sin Fronteras Consulting

Carson Maxted
Consultant

Dresden Skees-Gregory
Sustainable Environmental Services

Dawn Van Seggen
Consultant



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IV. CHARACTERISTICS OF ROUND 2011-03

Round 2011-03 will investigate one required criteria. The criterion is:

- 4.6.1.1 – Provision of product take-back service

This Round is conducted under the revised IEEE 1680 and 1680.1 standard including the new international registry representing 41 countries. These criteria will be investigated on a randomly selected product from all subscribers for which these criteria are applicable. All aspects of the requirements of these criteria will be investigated using level one investigations unless information discovered during the investigation points to further investigation.

V. SELECTION OF PRODUCTS AND CRITERIA FOR VERIFICATION

Round 2011-03 will investigate one criterion-- 4.6.1.1 for all Subscribers with products registered in one particular country.

Criterion 4.6.1.1 was selected because a subscriber suggested that it is not possible to obtain adequate documentation of recycler certification to U.S. EPA Plug In to eCycling Guidelines in one specific European country. Note that the country is not named in this Verification Round Plan to ensure that the Subscribers subject to verification are not inadvertently revealed to the PVC.

A total of 5 investigations will be conducted; one for each Subscriber registered in the country in question.

1. A snapshot will be taken of the Registry prior to the start of the Verification Round.
2. This Verification Round Plan lists the criterion that will be verified and the method of verification that will be used.
3. This Verification Round will begin directly after the snapshot of the Registry is taken. At that time, the product for investigation for each subscriber will be selected by EPEAT staff and Qualified Verifiers will immediately begin the investigation.

Possible Out-of-Sequence Selections

In the event of special circumstances, the PVC may, at its prerogative, decide to schedule an additional investigation(s) at any time, including while this Verification Round is in progress. If the PVC determines that such investigation should be included as a part of this Verification Round, this Verification Round Plan will be amended and reissued without disrupting the timing of the other verification investigations.



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VI. INVESTIGATION ASSIGNMENTS

EPEAT Staff member Erin Gately will investigate the criteria with the help of Technical Expert:
Joachim Ulmer, Lombardi & Gruenbauer GmbH

ROUND 2011-02 INVESTIGATIONS

Criterion		Verification Selection and Process	Number of Investigations
4.6.1.1	Required – Provision of product take-back service.	Criterion 4.6.1.1 was selected because a Subscriber suggested that it is not possible to get adequate documentation of recycler certification in the country in question.	5
Total number of investigations			5