



VERIFICATION PLAN – ROUND PC-2015-02

Personal Computers and Displays

May 2015

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a Round of investigations to be performed in accordance with EPEAT process document QP-02, rev. 1, this Verification Plan, and other governing documents.

II. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

Verification Round PC-2015-02 will focus on several criteria for which non-conformances have occurred in previous Verification Rounds. These criteria fall into two categories.

(1) Targeted criteria and Subscribers:

This category includes those criteria for which, in a previous investigation, a product was archived to restore the accuracy of the Subscriber's declaration, but no further information was provided as to whether the issue causing the non-conformance impacted other registered products and if so, how this would be addressed with corrective actions. This category will target specific Subscribers for investigation of the following criteria:

- 4.3.2.2 Optional – Marking of plastics;
- 4.4.1.1 Required – Availability of an additional 3 year warranty or service agreement; and
- 4.8.5.1 Optional – Documentation of reusable packaging.

(2) Criterion with higher non-conformance rates in previous Rounds:

This category will investigate products which have selected the following optional criterion:

- 4.1.4.1 Optional – Elimination of intentionally added lead in certain applications.

Thirty-five Level 1 investigations are planned for this Round, and will be chosen as follows:

- Targeted criteria and Subscribers (4.3.2.2, 4.4.1.1 and 4.8.5.1):
 - Prior to the beginning of this Round, EPEAT staff examined the number of investigations performed in the last twelve months for which corrective actions did not address other potentially impacted products.
 - After this initial filtering, 11 investigations were specifically targeted for 4.3.2.2, 4.4.1.1 and 4.8.5.1. (See Section VI for a specific breakdown per criteria.)

- Criterion with higher non-conformance rates in previous Rounds (4.1.4.1):
 - All Subscribers and products will be considered for inclusion, with one exception. A product will not be investigated against 4.1.4.1 if the criterion was verified within the previous six months.
 - Products will be randomly chosen with consideration of the following:
 - Only products declaring 4.1.4.1 will be selected for investigation of 4.1.4.1.
 - All Subscribers declaring criterion 4.1.4.1 will be investigated for that criterion.
 - A Subscriber will only have one investigation performed for criterion 4.1.4.1.
- No Subscriber will be subject to more than four investigations during this Round.

The Verification Round will proceed in accordance with the current procedures, as follows:

1. EPEAT will take a “snapshot” of the Registry. Products will be selected as per this document.
2. The Verification Round Plan will be published on epeat.net.
3. EPEAT will instruct Product Registration Entities (if applicable – see Section IV) to proceed with the investigations.
4. The Product Registration Entities will assign investigations to (a) Qualified Verifier(s), and will notify the subject Subscribers that their products are being investigated.
5. The Qualified Verifiers will perform the investigations as assigned within 30 calendar days, and prepare an Investigation Report for each investigation, recommending conformance or nonconformance.
6. Product Registration Entities will review all Investigation Reports to ensure they are clear and complete and the evidence supports the recommendation, and will forward the Report and supporting evidence to EPEAT. At the same time, Product Registration Entities will forward the Reports (without the final Product Verification Committee’s decision) to the subject Subscribers.
7. The Product Verification Committee will review the reports and make a decision regarding conformity. The products and Subscribers will not be disclosed to the Product Verification Committee, as the Committee must be blind to the specific product and Subscriber for which they are making conformity decisions.
8. Product Registration Entities will inform the subject Subscribers of the Product Verification Committee’s conformity decision. For decisions of Non-Conformance, Subscribers are required to take corrective action within 14 calendar days to restore the accuracy of the EPEAT Registry.
9. EPEAT will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Subscribers, as well as the action taken to restore accuracy of the Registry.

III. PRODUCT VERIFICATION COMMITTEE

The following individuals are the members of the Product Verification Committee:

- Libby Chaplin, CEO, Arcadian Solutions
- Patty Dillon, Dillon Environmental Associates
- Jack Geibig, President, Ecoform
- Robert Pfahl, Pfahl Consulting L.L.C.
- Annette Roesler, Ph.D., Independent Professional Chemist

IV. PRODUCT REGISTRATION ENTITIES AND QUALIFIED VERIFIERS

All investigations will be conducted through Product Registration Entities (PREs). The following PREs may be involved in investigations for this Verification Round:

- EPEAT PRE
- UL Environment PRE

V. VERIFICATION ROUND PLAN APPROVAL

The Product Verification Committee approved this Verification Round Plan by discussion on May 1, 2015.

VI. SUMMARY OF PC-2015-02 PLANNED INVESTIGATIONS

Criterion	Verification Selection and Process	# Planned Investigations
4.1.4.1	<ul style="list-style-type: none">• Level 1 investigations only.• Only products declaring 4.1.4.1 will be included in the selection process.• All Subscribers declaring 4.1.4.1 will be investigated.• Exclusions: Specific products investigated against 4.1.4.1 within the previous six months.	24
4.3.2.2	<ul style="list-style-type: none">• Level 1 investigations only.• Target specific Subscribers.• Exclusions: Specific products investigated against 4.3.2.2 within the previous six months.	2
4.4.1.1	<ul style="list-style-type: none">• Level 1 investigations only.• Target specific Subscribers.• Exclusions: Specific products investigated against 4.4.1.1 within the previous six months.	7
4.8.5.1	<ul style="list-style-type: none">• Level 1 investigations only.• Target specific Subscribers.• Exclusions: Specific products investigated against 4.8.5.1 within the previous six months.	2
Total		35