



## **VERIFICATION PLAN – ROUND PC-2013-06**

Personal Computers and Displays

November 2013

### **I. PURPOSE AND CONTENTS OF THIS DOCUMENT**

This document outlines the plan for a round of investigations to be performed in accordance with EPEAT process document QP-02, rev. 1, this verification plan, and other governing documents.

### **II. APPLICABLE STANDARDS**

IEEE 1680.1™-2009

### **III. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION**

Verification Round PC-2013-06 will investigate randomly chosen products and criteria. Sixty-eight Level 1 investigations (i.e. review of Subscriber submissions) are planned for this Round, and will be selected as follows:

- All products that are currently active in the Registry are eligible for inclusion, and will be chosen randomly.
- All criteria are eligible for inclusion, and will be chosen randomly.
- All geographies and Subscribers are eligible for inclusion.
- Exceptions are as follows:
  - If a criterion is randomly selected and the product has been investigated against that criterion in the last six months, that criterion will be skipped and a new criterion randomly selected.
  - If a criterion is randomly selected and the Subscriber has been investigated in 2013 against that criterion and found to be conformant, that criterion will be skipped and a new criterion selected.
- No Subscriber will be subject to more than three investigations during this Round.

Once the Product Verification Committee has approved this Round Plan, the Verification Round will proceed in accordance with the current procedures, as follows:

1. EPEAT will take a “snapshot” of the Registry. Products will be selected as per this document.
2. The Verification Round Plan will be published on epeat.net.

3. EPEAT will instruct PREs (if applicable – see Section V) to proceed with the investigations.
4. The PREs will assign investigations to (a) Qualified Verifier(s).
5. Qualified Verifiers will notify the subject Subscribers that their products are being investigated, perform the investigations as assigned, and complete an Investigation Report for each investigation, recommending conformance or nonconformance. The Qualified Verifiers will submit their reports to their respective PRE.
6. The PRE will review the Investigation Report written by Qualified Verifiers to ensure it is clear and complete and the evidence supports the recommendation, and will forward it to EPEAT.
7. The Product Verification Committee will review the reports and determine conformity. The products and Subscribers being verified will not be disclosed to the Product Verification Committee. The Product Verification Committee is blind to the specific product and Subscriber for which they are making conformity decisions.
8. The subject Subscribers will be informed of the decision. For decisions of Non-Conformance, Subscribers are required to take corrective action within 14 calendar days to restore the accuracy of the EPEAT Registry.
9. EPEAT will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Subscribers, as well as the action taken to restore accuracy of the Registry.

#### **IV. PRODUCT VERIFICATION COMMITTEE**

The following individuals are the members of the Product Verification Committee:

- Libby Chaplin, CEO, Arcadian Solutions
- Patty Dillon, Dillon Environmental Associates
- Jack Geibig, President, Ecoform
- Robert Pfahl, Pfahl Consulting L.L.C.
- Annette Roesler, Ph.D., Independent Professional Chemist

#### **V. PRODUCT REGISTRATION ENTITIES AND QUALIFIED VERIFIERS**

Qualified Verifiers working for their respective Product Registration Entity will conduct all investigations. The following Product Registration Entities may be involved in investigations for this Verification Round:

- EPEAT
- CESI Certification Body

#### **VI. VERIFICATION ROUND PLAN APPROVAL**

Verification Round Plan approved by the Product Verification Committee by e-mail on November 21, 2013.

**VII. PERSONAL COMPUTERS AND DISPLAYS VERIFICATION ROUND PC-2013-06 INVESTIGATIONS**

Criteria	Verification Selection and Process	# Planned Investigations
TBD	<ul style="list-style-type: none"> <li>• All products and criteria will be randomly selected.</li> <li>• All active Subscribers in all applicable countries are eligible for selection.</li> <li>• Exclusions: Products investigated for a particular criterion within the last six months. Subscriber has been investigated in 2013 against a particular criterion and found to be conformant.</li> </ul>	<b>68</b>
<b>Total</b>		<b>68</b>